

Instructions for Virginia Bedding and Upholstered Furniture License

1. Special instructions for Bedding Upholstered Furniture Manufacturers and Importers:

All states allow the imprinting of a registry license permit number on law labels and have adopted the Uniform Registry Number System so that only one number need be shown on the law labels. However, that number must be applied for in the various states into which you ship.

Example: Assume that your factory is located in South Carolina and that you have not already received a registry number of another state. South Carolina does not require registration, licensing, or adhesive stamps on labels. You wish to make a shipment to a retailer in Virginia.

Virginia's bedding laws require that you register and pay an annual license fee. At time of payment, this office will assign you a registry number, for example, "VA102". This registry number, "VA102 (SC)" must be imprinted on the law labels that are affixed to your product before those are shipped into Virginia. The "(SC)" specifies the state where the factory is located.

If you have a shipment for Virginia, we require registration and payment of an annual registration fee. In applying to Virginia for registration, enclose your check for the amount reflected on the front page. If you have previously been assigned a registry number by another state, type that registry number in the block on the front page. If you desire to have an attention line in your address, please be sure to indicate it on the front page.

2. Special instructions for Bedding and Upholstered Furniture Manufacturers:

Please provide the city and state of your factory if the location is different than any address reflected in the provided space on the front page. Use the back of the application if additional space is needed.

3. Special instructions for Importers:

The Bedding and Upholstered Furniture Law of the Commonwealth of Virginia requires that all Bedding and Upholstered Furniture Importers selling their products in Virginia have a valid license with the Virginia Department of Health.

It is permissible for importers to have a license for a foreign manufacturer if the foreign manufacturer is not licensed in this Commonwealth. The law does not allow an importer to hold a single license while importing from multiple foreign manufacturers. An Importer License is required for each manufacturing facility. In other words, importing from one plant in England and two plants in Italy would require three separate licenses.

If needed, the importer should use the back of the application to list additional names, cities, and countries for each foreign manufacturing site whose products will be sold within the Commonwealth of Virginia.